

## PARENT TEACHER ASSOCIATION - NAVY CHILDREN SCHOOL, GOA

### ANNUAL GENERAL BODY MEETING – 02/19-20 – 28 Feb 2020

1. The Second Annual General Body Meeting of PTA, NCS (Goa) for the academic session 2019-20 was held at **Rajhans** on Saturday, 28 Feb 2020. The meeting was chaired by Capt Ashish Bhargava, President, PTA. Following members of the Executive Committee were present:-

- |     |                     |   |                            |
|-----|---------------------|---|----------------------------|
| (a) | Cdr SV Joshi        | - | Secretary, PTA             |
| (b) | Mrs Anupama Mehra   | - | Principal/Vice President   |
| (c) | Mrs Louisa Pereira  | - | Vice Principal             |
| (d) | Mrs Seema Ramesh    | - | Headmistress /Jt Secretary |
| (e) | Mrs Vaishali Thorat | - | Treasurer                  |
| (f) | Mrs Bakul Bhatnagar | - | Teacher member             |
| (g) | Mrs Sanehlata Yadav | - | Teacher member             |

2. In addition to teachers of NCS (Goa), a sizable number of parents were also present for the meeting.

3. The meeting was conducted as follows:-

- Presentation of School Report by Principal.
- Welcome address by the Secretary, PTA.
- Opening Address by the President, PTA.
- Review of old agenda points.
- Discussion on new agenda points.
- Open house.
- Closing address by President, PTA.
- Vote of thanks by Mrs Vaishali Thorat, Treasurer PTA.

4. **School Report.** The School report was presented by Mrs. Anupama Mehra, the Principal. Achievements of the school and academic result were covered in the report. The Principal also informed the audience about following initiatives/ideas scheduled for implementation in the coming academic year:-

- No Bag day for Primary sections
- Separate orientation for class 10 and 12 parents using 'I Dream' counselors
- Data analytics on student performance to improve verbal and reasoning abilities
- Work towards sustainable growth of students by conducting lectures/workshops on behavioral sciences

5. **Welcome Address.** The Secretary, PTA welcomed the assembled parents and teachers for the PTA meeting and expressed his desire that the meeting would be fruitful. The secretary on behalf of PTA Executive Committee and the entire audience welcomed the Principal in the capacity of Vice President, PTA and expressed confidence that with her immense experience and dynamism the school would continue to grow in its stature.

6. **Opening Address by the President, PTA.** Capt Ashish Bhargava, President, PTA welcomed the parents and teachers for the meeting. He appreciated the various activities undertaken by the school in the ongoing academic year and commended the school and entire teaching community on their relentless efforts for taking school to greater heights both in academic and sports. He also welcomed Principal in the capacity of Vice President, PTA and expressed confidence that the school under her leadership would achieve bigger milestones. The President took the opportunity to place on record that the executive committee had diligently attended to all the outstanding points of the last AGM and at the same time was also happy to receive a large number of new points which only went to show that 'PTA' was functioning effectively. **Taking cognizance of parent's inputs, it was decided to flash the new agenda points during AGM without the name of the parent so as to facilitate free and fair discussions.** The President also expressed his concern **on two specific points raised by parent's w.r.t use of abusive language by students and improper/untidy uniform.** He emphasized that it was the collective responsibility of the parents and teachers to ensure that the students are checked and requisite punitive actions (if taken) by the school should not be countered by the parents. The President once again reiterated that **'PTA' as a team** was committed to be the **via media** between parents and school management and **assured everyone present that the interests and continued betterment of the school children was the sole goal of this committee.**

7. **Review of Old Points.** The status of outstanding points is placed at **Annexure 1.** Out of the **10 outstanding points,** only **two points were open** and the same would be pursued by the committee for early closure.

8. **New Agenda Points.** Following agenda points received from the parents were discussed:-

(a) **Feasibility of coaching students appearing for Olympiad Level 2 and impact on ability of students appearing for competitive exam in future.** It was observed that as the syllabus of Olympiad was slightly advanced, students were not performing very well. Thus, if the school could facilitate coaching of those students who reach level 2 and beyond, perhaps there would be an improvement of their performance.

**Discussion.** Principal intimated the audience that participation of a student in 'Olympiad' was a parent's prerogative. The school was only facilitating the admin arrangements for the conduct of exam. **Given the regular teaching load on the teachers, it would not be feasible to organize 'structured' coaching classes** for Olympiad. However, on case to case basis, in case of specific doubts, the teachers would facilitate clearing of the same.

**Decision.** PTA committee agreed to the issue raised by the Principal and thus it was decided to close the point.

**Point closed**

(b) **Informative/educative sessions for parents during the AGM.** It was proposed that some **informative/educative sessions** for parents during the AGM could be held for parents on relevant topics viz. child behavior, healthy food habits, ill effects of social media, sports as a career etc.

**Decision.** The point was accepted by the committee and it was decided to include such a session in the next AGM. Details would be promulgated during notification of next AGM dates.

**Point Open**

(c) **Introduction of an international language for volunteer students.** Feasibility of offering any other preferred international language like Spanish/Portugese/French/Mandarin etc could be explored. Presently, only Sanskrit is offered in the school as third language from classes VI – X.

**Discussion.** The Principal brought out that as majority of the student population in the school was a **floating population** due transferable nature of job of most of the parents, Sanskrit was the **third language adopted across all 13 NCS as per NES guidelines.** Further, as **third language was a board subject for class X,** private arrangements would not work out, as the same would need due approval for inclusion during filling up the form for CBSE exam sheet/entrance card/report card etc. However, the point has been noted and the same would be taken up in the next NES conference.

**Decision.** The point was decided to be **kept open pending decision of NES.** In the interim, **status quo** would be maintained

**Point Open**

(d) **Republic / Independence day must be celebrated in school regardless of any other event.** It was brought out that Republic / Independence day must be celebrated in school regardless of any other event, wherein the kids are made to join the celebrations.

**Discussion.** Principal brought out that both the occasions are celebrated in school without fail. However, view security reasons during Republic day, the students from Primary section were not called.

**Decision.** As the issue had been addressed, it was decided to close the point

**Point closed**

(e) **Provisioning of manned Xerox machine in school.** Feasibility of providing a manned Xerox machine at school could be explored so that student could Xerox notes on payment basis

**Discussion.** Principal brought out that provisioning of a manned Xerox machine was not feasible view associated administrative issues. However, from the next academic year, the class work/homework would be uploaded on ENTAB. Further, the class whatsapp groups could be used for exchanging pending notes if any. It was also brought out that provisioning of such a facility (if at all) would also lead to a tendency amongst kids to take photocopies frequently which was not desirable.

**Decision.** As the issue had been addressed, it was decided to close the point.

**Point Closed**

(f) **Profane use of abusive language by students.** The use of abusive language by kids was observed to be on the rise. The issue was required to be dealt with as the same has a negative impact especially in a school environment.

**Discussion.** PTA Secretary brought out that the issue was required to be dealt with at all levels. It was felt that perhaps there was a hesitancy to check students indulging in profane use of abusive language. Timely checking of students along

with punitive measures for repeated offenders coupled with regular mentoring in classrooms would perhaps yield desirable results. Principal also brought out that requisite actions as per extant regulations wrt recording in 'Student incident report' book and sending formal warning letter to parents would continue. The subject issue would be dealt with all sincerity. Parents were also requested to give due cognizance to intimation if received with regards to their wards on this issue and help the management to instill the requisite corrective actions in the child in a positive way.

**Decision.** The issue was decided to be kept open to check the impact of actions decided to be taken by the management.

**Point Open**

(g) **Workshop/ interactive discussions for growing children with regards to issues like puberty, bullying, social media etc.** Growing children undergo hormonal changes and thus experience behavioral changes. Further, in today's world, wherein 'instant gratification' has become the norm due overwhelming influence of social media, regular mentoring /interactive sessions was perhaps the need of the hour.

**Discussion.** Principal informed the gathering that requisite sessions on social media and puberty for girls were conducted in the school wherein lecture by SHO was also organized. Further, ill effects of social media are being addressed on a regular basis through classroom mentoring and special assemblies. One of the parent requested that if these topics could be included in curriculum, so that they could be covered in a structured manner. Principal informed that the point has been noted and enhanced measures with more workshops/sessions would be organized.

**Decision.** PTA President requested the Principal that data on various workshops conducted/planned to be conducted in the coming year be displayed in the next AGM for all the parents to take note. Effort would be made to include appropriate workshops/ lectures by qualified parents/ NWWA representatives. Accordingly, the point is to be kept open till **next AGM.**

**Point open**

(h) **Eating right and healthy foods needs to be encouraged in the school.** Students need to be guided on healthy eating habits so that junk food can be avoided.

**Discussion.** Principal informed the gathering that the school was working in close liaison with a reputed dietician and in near future requisite fliers/ whatsapp messages indicating recommended meal plans for children would be forwarded.

**Decision.** It was decided to keep the point open till completion of planned activity.

**Point open**

(j) **Sports activities need to be increased /implemented effectively.** It was informed that many a times sports periods were used as free periods. The sports periods need to be more structured.

**Discussion.** Principal informed the audience that the school was doing extremely well on the sports front with lots of laurels at district/state level in different disciplines. Further, with the introduction of 'Fitness 365' along with untiring efforts

of the Sports department of the school, the implementation of sports activities has seen an upswing. However, view limited ground infrastructure (due ongoing construction activities) vis-à-vis strength of students, the sports periods would be factored suitably so that they can be utilized effectively.

**Decision.** As the issue had been addressed, it was decided to close the point

**Point closed**

(k) **Reading to be encouraged in school.** Reading habit needs to be encouraged in the school. A reading list may be prepared class-wise and students be asked to submit short book reviews/reports post reading.

**Discussion.** Principal informed that there was a plan in place to revamp the library by making the ergonomics livelier. Further, a 'Wish list' of books has been received from the teachers and students alike and the same would be procured in near future post final scrutiny. A few 'kindles' are also being considered for procurement. One of the parent brought out that apart from just reading, it **was vital to stress upon comprehending the content that the children read.** It was suggested that students be made to read loudly the regular subject chapters in the classroom followed by explanation of the para read. Such a practice would enhance the grasping and comprehending skills of the children in the classrooms. Principal agreed that it was a good point and though the same was done in classrooms, more concerted efforts would be undertaken, albeit without compromising the completion of syllabus as per promulgated schedule.

**Decision.** As the issue had been addressed, it was decided to close the point.

**Point closed**

(l) **Standard of uniforms of some students not upto the mark.** It was brought out that some students are not turned out properly. The pride in wearing of a uniform needs to be instilled in the children.

**Discussion.** PTA, Secretary brought out that the **onus of sending children in good uniform lies with the parents.** If parents can ensure basics like ironed uniform, socks with elastics and polished shoes, then the turnout of the students would automatically be better. The school can pitch in only after arrival of the child at school and thus cannot do anything, if these basic aspects are not seen at home. Principal further brought out that requisite additional check at entry gates by school staff along with minor punitive measures like warning (verbal/written) would be instituted. However, **she emphasized that parent's involvement in sending the child rightly dressed was very vital to achieve results.** One of the parent brought out that perhaps inter house competitions like 'best turned out house' could ignite the passion amongst the kids themselves to be better turned out. Principal said that such activities are pursued at class level.

**Decision.** Warning may be issued to defaulting children. On aggravated offences, the parents would be requested to meet the designated teacher for instituting corrective measures. The School staff could provide a feedback, if things have changed for the better. **An assessment would be taken during the next PTA core committee meeting and the point to be kept open till then.**

**Point Open**

(m) **Introduction of self defence classes for girls.** Self defence classes for girls could be considered for implementation in school.

**Discussion.** Principal informed the gathering that in the beginning of the current academic year, a program named 'Safe campus' was conducted on a payment basis. Endeavour would be made to have such programmes in the current academic year as well.

**Decision.** The point was decided to be kept open till a firm plan was in place and intimated to all the parents. **The program would be considered for implementation only if administratively and financially feasible.**

**Point Open**

(n) **Designated class wise POCSO teacher.** A need for affixing class wise POCSO in-charge was expressed who could further sync in with the councilor to address issues if any.

**Discussion.** Principal brought out that i.a.w NES Guidebook, all acts of harassment are to be acted upon. Though presently there is no class-wise in-charge, such issues (if any) are being handled by a full time councilor in liaison with the concerned class teacher. The details of availability of a councilor in the school have been indicated in the school almanac.

**Decision.** As there was no further follow up on the point, it was decided to close the point.

**Point Closed**

(p) **Uninspiring/dull text books in primary.** The text books in primary section are very dull and uninteresting as compared to books available for other school from other publications.

**Discussion.** Interesting packaging of the contents in a book do kindle additional interest in kids. Principal though in agreement, informed the audience that as per CBSE guidelines, only NCERT books are allowed to be used in school. Thus, in a way, no immediate solution could be offered. However, she informed that all the primary teachers have been tasked to prepare additional work sheets to make the chapters more interesting and comprehensible. One of the parent also brought out that contents in class 8 history book were non-coherent and thus the kids were facing lot of difficulty in understanding the same. Principal brought out that efforts would be taken by the teachers in such cases to enable better comprehension of the subject. Further, the issue would be once again taken with NES for consideration of revision of books with CBSE.

**Decision.** Pending inputs from NES and feedback on the worksheets scheduled for introduction from coming academic year, the point was decided to be kept open.

**Point Open**

(q) **Increase in practical/activity based learning in secondary classes.** Increase in practical/activity based learning in the curriculum could make learning more interesting.

**Discussion.** Principal brought out that the practical/activity based learning is incorporated as per syllabi. However, the point has been noted and efforts would be made to innovate activity based learning.

**Decision.** As there was no further follow up on the point, it was decided to close the point.

**Point Closed**

(r) **Football practice timings may be amended from 1430-1530 hrs to 1600-1800 hrs.** Practice timing for football team may be amended from 1430- 1530 hrs to 1600-1800 hrs along with availability of sufficient footballs for practice.

**Discussion.** Principal brought out that the management was considering revising the timings to **0700 – 0815 hrs** which would avoid practicing for the game post a full day at school. The change in timing would be intimated to all concerned students/parents. Further, additional footballs would be provisioned in the coming academic year. One of the parent also brought out that school bus be provided for the school team whilst going for matches. Principal brought out that as a practice, school bus is provided for any team participating in any tournament except for unavoidable circumstances.

**Decision.** As there was no further follow up on the point, it was decided to close the point.

**Point Closed**

(s) **Implementation of water period.** Water period may be implemented to encourage drinking of water by students along with participation concerned teacher in class.

**Decision.** HM informed the audience that before and after every period, students are allowed to have water. Also, students are allowed to have water anytime with permission of teacher. These measures are considered adequate. As there was no further follow up on the point, it was decided to close the point.

**Point Closed**

(t) **Conduct of Yoga during Yoga period.** Yoga classes are not conducted regularly.

**Discussion.** It was brought out that Yoga classes are not being conducted regularly. An Yoga teacher may be appointed for conduct of proper yoga classes. Principal brought out that view ongoing flooring work in Assembly hall, yoga classes have not been conducted due non availability of an alternate suitable place. However, the point has been noted and Yoga classes would be conducted regularly post completion of Assembly hall work.

**Decision.** As there was no further follow up on the point, it was decided to close the point.

**Point Closed**

(u) **Primary students to be allowed to choose the books they wish to read.** The primary students are not allowed to choose the books they wish to read as the access is limited.

**Decision.** Principal brought that the point is valid and necessary instructions would be given to facilitate freedom of choosing books by all students.

**Point Closed**

(w) **Holidays and vacations are used for extra classes.** Holidays/vacations i.a.w school curriculum should not be used for extra classes. Such extra classes not only put extra stress on students but also prevent planning of outstation leaves by parents.

**Discussion.** Principal brought out that 'extra classes' for class 10/12 are planned and promulgated in school almanac to facilitate requisite planning by parents. However, in certain cases, few extra classes are required to be planned for completion of syllabus view absence of a subject teacher(s) due unavoidable circumstances. It was the endeavor of the school to ensure compliance of 'Annual plan'.

**Decision.** As there was no further follow up on the point, it was decided to close the point.

**Point Closed**

(z) **Bus fees should be waived off during summer vacations.** It was brought out that during summer vacations, school bus fees should be waived off. As there was no further follow up on the point, it was decided to close the point.

**Decision.** PTA secretary informed the audience that 'Bus fees' are not collected for the month of Jun and the same is mentioned in School almanac.

**Point Closed**

(aa) **Fitness 365 fees should not be compulsory** It was brought out that 'Fitness 365' fees should not be made compulsory.

**Decision.** Principal informed the audience that as per NES guidelines, 'Fitness 365' would continue and accordingly the requisite fees would be charged.

**Point Closed**

9. In addition to the above points, **following initiatives/actions taken by school were appreciated by various parents:-**

- (a) Efforts put in by the entire staff in conduct of various extra-curricular/co-curricular activities viz. singing/dance/debate etc and sports day.
- (b) Efficient functioning of class-wise whatsapp group
- (c) Educating children on ill effects of social media
- (d) Encouraging young minds to read

10. **Open House**. With the agenda points having been addressed, the house was open for any additional points. Following points were discussed:-

(a) **Scheduling of PTA AGM**. A parent brought out that the present AGM was conducted just two days prior final term exams which results in low attendance of parents for the meeting.

**Discussion**. PTA, President informed the audience the point has been noted and it would work out suitable slots in Apr and Nov/Dec to overcome this situation.

**Decision**. Amended time slot for PTA AGMs would be promulgated in next academic year 'School almanac'.

**Point open**

(b) **Tie Up with BITS,Pilani to make good deficiencies for specific subject matter especially for science subjects**. In the past, certain instances wherein a subject teacher was not available for a considerable amount of time, the students had to undergo hardships w.r.t that subject. It was proposed that SME from BITS, Pilani could be tapped for filling up the gap/provide requisite fillip on a subject wherein an issue of staffing /appointment of a teacher arises.

**Discussion**. The point was welcomed by the PTA committee and it was decided by the school management that the issue would be looked into in detail as the same involved certain administrative clearances.

**Decision**. The school management is to explore feasibility of its possible implementation in future.

**Point open**

(c) **Revamping of club activities**. One of the parent brought out that 'Club activities' are not being conducted regularly.

**Decision**. Principal brought out that the point is noted and necessary action to revamp the clubs to make them more interesting and meaningful would be undertaken.

**Point open**

11. **Closing Address**. The President, PTA thanked the parents for making themselves available for the meeting. The President intimated that a specific email id has been created – [ptapresident.ncsgoa@gmail.com](mailto:ptapresident.ncsgoa@gmail.com) so that all parents could directly use this facility to put across their points on a regular basis and not wait for a PTA meeting. The President also **put on record a deep sense of gratitude and appreciation** for Mrs Louisa Pereira, Vice Principal who would be relinquishing her post **on 31 Mar 2020** after **an illustrious and glorious stint of almost 24 years**. The President also brought out that the **PTA Committee was committed to the cause of betterment of the school** and ensured that **each and every issue would be taken to its logical conclusion**. He also placed on records the **untiring efforts put in by all the teachers/support staff** to take this glorious institute to great heights.

13. **Vote of Thanks**. Mrs Vaishali Thorat, Treasurer thanked all parents and teachers to have made themselves available for a fruitful and educative interaction.

14. There being no further points, the meeting was adjourned.
15. This has the approval of President, PTA NCS (Goa).

-sd-

(SV Joshi)  
Commander  
Secretary  
PTA NCS (Goa)

**Distribution:** Normal

**Annexure 1**  
**(Refer para 7)**

**STATUS OF OLD POINTS**

<b>Sl</b>	<b>Issue</b>	<b>Action taken by school</b>	<b>Decision</b>
1	Home science and painting subjects for class XI/XII	(a) Feedback obtained of parents of class X, XI & XII. Only 8/93 in Std X showed interest  (b) Issue taken up with NES in the Annual meeting held in Nov 19	Based on feedback and NES decision, <b>status quo</b> to be maintained.  <b>POINT CLOSED</b>
2	Provisioning of footpath and railing outside School main gate	(a) Advisory on 'One way' vehicular traffic movement SENT to all parents through SMS/ Website  (b) Letters signed & delivered to 04 Oil Companies - Reliance, Indian Oil, Bharat Petroleum & Hindustan Petroleum for restricting movement of Bowsers between 1345-1430 hrs  (c) Letter sent to Chicalim Panchayat for feasibility of construction of footpath with guard rails in the front side of school main gate	Such <b>advisories</b> would be sent to parents <b>on a quarterly</b> basis <b>POINT CLOSED</b>  <b>Marginal positive effect observed.</b> The issue would be kept live on a regular basis with these companies in future as well <b>POINT CLOSED</b>  Issue would be followed up by the school <b>POINT OPEN</b>
3	Sports classes conducted under 'Khelo India'	- As per agreement, term-wise report cards are being issued to the students  - Issue w.r.t continuation of the program taken up with NES in Annual Meeting in Nov 19 .	NES has confirmed that 'Fitness 365' program would continue in future. Further, CEO, Fitness 365 has informed the management that 'School specific' program would be made from the coming academic year.  <b>POINT CLOSED</b>
4	Feedback on School Text books	Issue w.r.t feasibility of splitting text books in two halves (Pre & post half yearly) was taken up with NES in the Annual Meeting in Nov 19.	NES has intimated that NCERT textbooks have <b>no provisions to be split.</b> Status quo to be maintained  <b>POINT CLOSED</b>

5	Enhancement of spoken English skills	School identified weak students ( <b>Primary section – 18 children</b> ) and conducted spoken English classes within school timings on trial basis for a period of one month.	Will be continued in future  <b>POINT CLOSED</b>
6	Hiring of professional coaches/trainers for skills in sports	Proposal received from Mr. Abhay Phadte (Parent) for consideration at appropriate level.	Proposal at deliberation level at appropriate level. Decision on the same would be conveyed by mid Mar 2020.  <b>POINT OPEN</b>
7	Formal training on 'Soft skills development	Issue taken up with NES in Annual Meeting in Nov 19. The same would be implemented at school level. The details would be promulgated suitably	<b>POINT CLOSED</b>
8	Volunteer PTA members	Names of class-wise parents obtained. Post commencement of new academic year 20-21, new names would be sought	<b>POINT CLOSED</b>