

MANDATORY FOR CATEGORY 5

ON RESPECTIVE OFFICE LETTERHEAD

.....

TO WHOM IT MAY CONCERN

It is certified that _____ (Name of Employee) _____, P.No _____ who is serving in the Indian Navy since ____ (Date of joining) _____ and currently working in this establishment in the capacity of _____ (Designation) _____ on Basic Pay Rs. _____ (7th CPC, Pay Matrix Level _____ Cell ____).

This certificate is issued at the request of _____ (Name of Employee) _____, P.No _____, _____ (Designation) _____ for seeking admission for his/her ward in Navy Children School, Goa.

-SEAL OF THE DEPARTMENT-

SIGNATURE OF
DEPARTMENT HEAD